

**CONSTITUTION  
&  
BYLAWS  
BUFFALO BILL FFA ALUMNI ASSOCIATION**

**ARTICLE I**

**Name**

**Section I.** The name of this organization shall be "Buffalo Bill FFA Alumni Association."

**ARTICLE II**

**Purpose:** The Buffalo Bill FFA Alumni Association is not organized for pecuniary profit and its purpose and powers shall be strictly charitable and shall include all purposes authorized by law for a non-profit organization, including but not limited to:

- A. Supporting and promoting FFA activities and agricultural education on local, state, and national levels.
- B. Providing assistance to FFA and agricultural education personnel to involve former members, supporters and volunteers in worthy activities.
- C. Promoting greater knowledge of the agricultural industry and supporting education in agriculture.
- D. Cooperating with other organizations and groups that serve the same general purposes.
- E. Promoting and maintaining an appreciation of the American free enterprise system.
- F. Promoting the personal development of the FFA and FFA alumni members and volunteers.
- G. Promoting continuing education of FFA members by providing, to the extent deemed appropriate by the membership, scholarships to members who continue their education after high school.

**ARTICLE III**

**Organization**

**Section I.** The Buffalo Bill Alumni Association will, to the extent possible, affiliate with the National FFA Alumni Association, the Wyoming FFA Alumni Association, other national, state and local FFA groups, and any other groups or organizations that serve the same general purposes.

**Section II.** The Buffalo Bill Alumni Association will pay such dues and file such documents as are necessary to continue affiliation with the above-mentioned groups and organizations.

**Section III.** It is the intent of these bylaws and other organizational documents adopted by the Buffalo Bill FFA Alumni Association to harmonize with the National and Wyoming FFA Alumni Association bylaws and regulations.

**Section IV.** The Buffalo Bill FFA Alumni Association intends to obtain non-profit tax exempt status through association with the National or Wyoming FFA alumni associations.

## **ARTICLE IV**

### **Membership**

**Section I.** Membership in the Buffalo Bill FFA Alumni Association shall be open to anyone interested in supporting FFA, Agricultural Education, or volunteerism. Membership in the Buffalo Bill FFA Alumni Association includes many rights, benefits, and privileges; however, no level of membership entitles any member to act for and/or on behalf of the association regarding any policy or position unless granted by and through these bylaws and/or is otherwise granted specifically by the association.

#### **Section II. *Types of Membership***

##### **A. Annual Membership**

1. All annual members have equal class and privileges; there are no associate, honorary, privileged or lesser classes of membership.
2. Annual membership is for a 12-month period beginning April 1 and ending March 31.
3. The appropriate officer(s) shall submit the roster of members together with the proper dues payment to the National and State associations as required by said associations.

## **ARTICLE V**

### **Officers**

**Section I.** The officers of the Buffalo Bill FFA Alumni Association will be the President; Vice-President; Secretary and Treasurer. All officers must be active members of the Buffalo Bill FFA Alumni Association. The membership may approve, on an annual basis, the designation of different and additional officers and associated duties as necessary or convenient to the function of the Buffalo Bill FFA Alumni Association.

#### **Section II. Duties of officers:**

**A. President:** The President shall preside at all meetings of the Buffalo Bill FFA Alumni Association. The President will also be an ex officio member of all committees. The President shall have such other duties as are set out herein.

**B. Vice-President:** The vice president shall assist the president and carry out the president's duties in his or her absence or inability to serve.

**C. Secretary:** The Secretary shall keep all records of the organization, take and record minutes, prepare the agenda, handle correspondence, and send notices of meetings to the membership. The Secretary also keeps a copy of the minutes book, bylaws, rules, membership list, and any other necessary supplies, and brings them to the meetings.

**D. Treasurer:** The Treasurer shall receive all funds of the organization, keep an accurate record of receipts, and expenditures, and pay out funds in accordance with the approval of the membership. He or she will present a financial statement at every meeting and at other times of the year when requested by the officers, and make full report at the end of the year.

**E. Other Officers:** Other officers shall have such duties as approved by the membership on an annual basis.

### **Section III. Nominations and Elections**

Elections will be held in April of each year. Nominations shall be made from the floor. If more than one person is running for an office, a ballot vote shall be taken. Officers will hold offices for one year after election, or until the new officers are elected.

### **Section IV. Vacancies**

If, prior to the end of the term, there is a vacancy in the office of president, a vice president will be elected. If there is a vacancy in any other office, members will fill the vacancy through the election at the next regular meeting.

## **ARTICLE VI**

### **Meetings**

**Section I.** Membership meetings may be called by the President or by a majority of all the active members.

## **ARTICLE VII**

### **Committees**

**Section I.** The president of the Buffalo Bill FFA Alumni Association may appoint such committees as necessary or desired to serve the purposes of said association.

**Section II.** Said committees shall report to the officers and/or membership at each meeting or otherwise directed by the president.

## **ARTICLE VIII**

### **Finances and Reports**

A. The books and records of the Buffalo Bill FFA Alumni Association may be inspected by any member or his agent at any reasonable time.

B. The Buffalo Bill FFA Alumni Association shall, from time to time, in accordance with sound financial and accounting practices have its books and records audited. Such audit may be conducted by an accountant or by a group of knowledgeable persons and approved at a meeting of the members.

C. The fiscal year and reporting year is from April 1 to March 31.

D. Two authorized signatures shall be required on each check over the amount of Five Hundred Dollars (\$500.00), Authorized signers shall be the treasurer and at least one other officer.

E. Upon the dissolution of the organization, any remaining funds shall be used to pay any outstanding bills and, with the membership's approval, spent for the benefit of the Buffalo Bill FFA Chapter.

**ARTICLE IX**  
**Amendments**

**Section I.** Proposed amendments to these bylaws may be submitted in writing to the officers by any active member.

**Section II.** Proposed amendments will be reviewed by the officers and sent to the membership with one of the following three recommendations:

- a) Recommend adoption
- b) No recommendation
- c) Do not recommend adoption

**Section III.** If the proposed amendment is unclear or incomplete, the officers will return it to the member making the proposal for clarification and/or perfection prior to being decided on by the officers.

**Section IV.** Affirmation by 2/3 of the members voting at any regular or special meeting shall be necessary to adopt an amendment.